

SST SCHOOL RULES AND REGULATIONS

Click at the sub-heading to access the specific pages.

STUDENT MANAGEMENT.....	5
1.1 Approach to Student Management.....	5
1.2 School Rules & Regulations.....	5
1.2.1 Attire and Grooming.....	5
1.2.2 Attendance.....	9
1.2.3 Homework and Assignment Submission.....	11
1.2.4 Tests/ Examinations Rules and Regulations.....	11
1.2.5 Digital Citizenship.....	12
1.2.6 Safety and Security.....	18
1.3 Anti-Bullying Policy.....	20
1.4 Levels of Non-Compliance.....	22
1.5 Guidelines for Unstructured Physical Activities.....	26

First Circulated on 31 December 2025

Last updated on 18 June 2026

STUDENT MANAGEMENT

1.1 Approach to Student Management

At SST, we strive to build a positive school culture and foster healthy relationships within the community. Our approach to discipline is character-based, with rules and regulations designed to promote self-management, moral reasoning, and a deep respect for others.

The school holds the responsibility to address inappropriate behaviour through appropriate disciplinary actions. Restorative practices are a key part of our framework, allowing students to make amends and reintegrate into the community.

In cases of repeated misconduct or serious offences, the school reserves the right to take further measures, including caning, probation, suspension, or expulsion. Additionally, the school retains the right to amend or introduce new rules and regulations related to discipline as necessary.

1.2 School Rules & Regulations

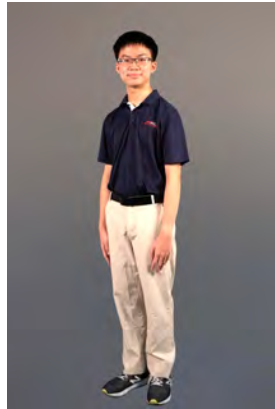
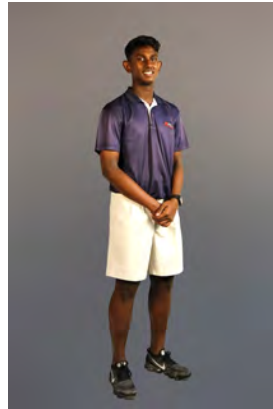


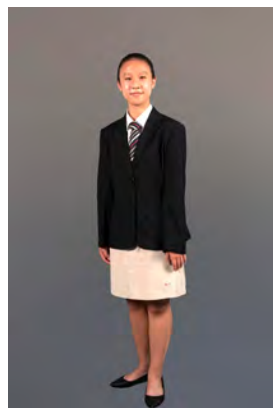
1.2.1 Attire and Grooming

The school uniform is a symbol of distinction for SST students, who should wear it with pride and loyalty to the school they have chosen to be a part of. It must be kept clean, neatly pressed, and free from tears or frayed areas. SST students are expected to maintain a smart and neat overall appearance.

Modifications to the school uniform are not permitted, and it must be worn as prescribed.

Student Management

The table below provides an overview of the different school attire in SST.

1 School uniform	
Gentlemen <ul style="list-style-type: none">• SST polo Shirt: to be tucked into pants)• SST long pants: on Mondays and at school events• SST bermudas: can be worn from Tuesday to Friday• Plain black colour belt if necessary	 
Ladies <ul style="list-style-type: none">• SST polo Shirt• SST culottes	
2 Formal Attire	
<ul style="list-style-type: none">• White long-sleeved shirt/ blouse• SST long pants/ culottes• Black leather shoes/ court shoes• SST tie and collar pin on the left collar of shirt/ blouse• SST Blazer	 

Student Management

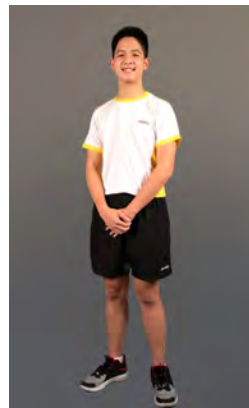
3 Semi-formal Attire

- White long-sleeved shirt; sleeves may be folded up to the elbow
- SST long pants/ culottes
- Black leather shoes/ court shoes
- SST collar pin on the left collar of shirt/ blouse



4 Sports and Wellness Attire

- House T-shirt tucked in S&W shorts



5 Exceptions

- House T-shirt tucked in black track pants
- House T-shirt tucked in black/dark blue jeans



Student Management

The table below outlines the events and the corresponding attire for each occasion.

Occasion	Attire allowed	Note
Normal school day on Monday (Formal Monday)	<ul style="list-style-type: none"> School uniform (gentlemen in long pants) 	<ul style="list-style-type: none"> Change from school uniform to S&W attire during the break if the S&W lesson is after the break
	<ul style="list-style-type: none"> S&W attire - if S&W lesson is before break 	<ul style="list-style-type: none"> Change from S&W attire into school uniform during the break if the S&W lesson is before the break
Normal school day on Tuesday - Friday	<ul style="list-style-type: none"> School uniform/ S&W attire 	-
Formal events	<ul style="list-style-type: none"> Formal Attire Semi-formal Attire 	-
Co-Curricular Activities (CCA)	<ul style="list-style-type: none"> S&W attire CCA attire 	-
<u>Exceptions #1</u> Programmes that may require students to participate in physical outdoor activities outside school	<ul style="list-style-type: none"> Other Attire - House T-shirt tucked in black track pants 	<ul style="list-style-type: none"> E.g. OBS
<u>Exceptions #2</u> Programmes that may require students to participate in laboratory work and learning camps outside school	<ul style="list-style-type: none"> Other Attire - House T-shirt tucked in black/ dark blue jeans 	<ul style="list-style-type: none"> S1 Cohort Camp S4 DISCOVER Camp Overseas Learning Experience (OLE) ARTC Camp

Outerwear

- Only the SST sports jacket is permitted to be worn over the uniform.

Jewellery & Accessories

- Any form of jewellery and accessories is not permitted except for a non-smart watch.
- Ladies may wear simple, identical ear studs or transparent ear sticks (one on each ear).

Student Management

Tattoos

- Tattoos on any part of their bodies, whether permanent or temporary (including visible tattoo stickers/henna) are not allowed.

Cosmetics

- Cosmetics, including foundation, sunblock with a foundation base, powder, lipstick, tinted lip balm, eyeliner, mascara, etc., are not to be used.
- Color or color-enhancing contact lenses are not allowed.

Nail Care

- Nails must be kept short and clean.

Hair (Both Ladies & Gentlemen)

- Hair, including eyebrows and eyelashes, must remain in its natural color—dyeing, tinting, or highlighting is not allowed.
- Hair must not touch the collar.
- Fringes must be kept above the eyebrows.
- Fanciful hairstyles (e.g., very short, shaven, undercut) are not permitted.

Hair (Gentlemen)

- Hair must be short and neatly combed.
- Must be clean-shaven, with no long sideburns.

Hair (Ladies)

- Hair must be kept away from the face and eyes.
- Shoulder-length or longer hair must be tied neatly.
- Long fringes must be neatly secured with simple black hairbands or clips.

Footwear

- Shoes and socks must align with the casual smart dress code—socks must be visible but must not cover the calf.
- Sports shoes must be worn during Sport & Wellness (S&W) lessons and sports activities to minimise injuries.

1.2.2 Attendance

General Reporting

1. Students are to be in the venue for morning assembly by 8:40 a.m. on Mondays and Thursdays, 8:00 a.m. on Wednesdays, and 7:40 a.m. on Tuesdays and Fridays to observe the National Symbols.
2. Students are expected to be punctual and present physically at the stipulated time and

Student Management

venue for all classes, CCA sessions, examinations and all other school-organised activities. Wilful absenteeism is a serious offence.

3. Students with a substantiated reason for being late for school or any school-related activities must produce, without prompting, the official documents to his/ her form teacher, subject teacher, CCA teacher or discipline mistress/ master. (A letter from parents/ guardians for tardiness is not considered an official document. The school will decide on whether the reason provided is approved.)
4. Students must remain on school premises until the official dismissal time or until the end of other official school activities, including formal curriculum, whichever is later, unless granted permission for early dismissal or official reasons.
5. Students who are not present in class or compulsory school activities, left school without permission, will be considered to have committed truancy and will face disciplinary consequences.

Absence from School or official school activities (CCA, OLE, etc.)

6. Absence from school is to be supported by a medical certificate or a letter (up to 3 letters per academic year) written and signed by a parent/ guardian. The following are the valid reasons:
 - Family emergencies such as bereavement in the immediate family members (i.e. grandparent(s), parent(s), sibling(s));
 - Court proceedings;
 - One day of sick leave after MC ceases.

Other Valid Reasons for Absence from School

7. Parents/ guardians are urged to arrange non-urgent medical or dental appointments after school, during weekends or school holidays to minimise loss of school time.

Permission to Leave the School Campus Early

8. Pre-planned to leave the school campus early.
Students must inform the school of early dismissal [here](#) with supporting documents at least one week in advance.
9. Unplanned to leave the school campus early (sick, family emergencies, etc.).
Students will report to the General Office, and school staff will liaise with their parents/ guardians for their dismissal.
10. Prolonged Absence from school during Term Time/ Leave of Absence
Parents / Guardians may apply for a leave of absence, for example for:
 - Overseas posting of a parent/ guardian
 - Temporary relocation overseas by family

Student Management

1.2.3 Homework and Assignment Submission

1. Students must turn in assignments and homework on or before the deadlines set by their teachers. Students are to exercise personal responsibility to get updates on school work missed in their absence for any reason. Students who missed work or deadlines during truancy may not be given any marks for their assignments.
2. If any student feels that he/ she cannot meet the deadline given, he/ she must request an extension to the relevant teacher in person or in writing. Requests will be approved on a case-by-case basis.
3. Students who have a substantiated reason for being late in homework or assignment submission must produce, without prompting, the official documents to his/ her subject teacher. A letter from parents/ guardians for tardiness is not an official document.

1.2.4 Tests/ Examinations Rules and Regulations

Conduct and Integrity

1. A student will be given a zero mark for the paper and face disciplinary action if he/ she commits any of the following:
 - has in his/ her possession within the test/ examination room any unauthorised electronic devices (capable of capturing, storing and/ or transmitting visual, audio or verbal information) and/ or unauthorised reference material/ notes even if he/ she does not intend to use them.
 - exhibits inappropriate personal conduct during tests/ examinations. These include, and are not limited to:
 - communicates or attempts to communicate with other student(s);
 - commits or attempts any acts of dishonesty or abetment of such acts;
 - writes or draws anything inappropriate, offensive or obscene in his/ her question booklets and/ or answer scripts;
 - behaves inappropriately, e.g. disrupting other students, not obeying instructions from the invigilator;
 - takes away from the examination room any examination materials(s), writing paper (used or unused) or other examination stationery.

Punctuality

2. Students who are late will not be given extra time.
3. However, students who are late due to major train service disruptions or inclement weather will be given the full time allocated for their paper(s).

Student Management

Absence

4. Absence from any test/ examination without a valid reason will result in a zero mark for the paper.
5. Valid reasons for absence from a test/ examination include medical certificates, school-approved activities or other reasons acceptable by the school. A parent's letter will **not** be accepted as a valid reason.

1.2.5 Digital Citizenship

Computer equipment and high-speed broadband WIFI are available on the SST campus to enhance students' learning. Students must comply with the SST Acceptable Use Policy (AUP).

1.2.6 Acceptable Use Policy

Version - Document: AUP2026-1

Computers support and enhance learning. Internet access enables users to share resources, innovation, and experiences, and interact with people worldwide. This policy is intended to prescribe the appropriate behaviour and use of Information and Communication Technology (ICT) resources by users in an effective, ethical and lawful manner.

This policy applies to the use of ICT resources owned and managed by SST, as well as those brought in for use by users. ICT resources include computer accounts, servers, disk storage, software, email, public folders, networks and the Internet. All users are to comply with this Policy.

General Policy

1. Users shall use the ICT resources according to their provided purpose for administrative, teaching and learning activities in SST.
2. Users shall not engage in any activities relating to the use of the ICT resources that will violate the laws of Singapore, in particular (but not limited to) the Computer Misuse and Cybersecurity Act (Cap 50A, available at <https://sso.agc.gov.sg/>) as may be amended from time to time. Some examples of such illegal uses are:
 - (i) Downloading, distribution, sharing or storing of seditious, obscene or pornographic materials;
 - (ii) Infringement of any copyright and intellectual property right.
3. Users shall use only software that meets legal requirements, such as having valid licences.
4. Users shall not use, modify or adapt ICT resources for commercial purposes or financial gains.
5. Users shall immediately report any violations or suspected violations of laws or policies and any loopholes or potential loopholes in the security of ICT resources to the IT Department.

Student Management

6. Users shall not attempt to access data, systems and information that they are not authorised to.

Account UserIDs and Passwords

7. Users shall be responsible and accountable for all activities conducted via their accounts.
8. Users shall not reveal their login user IDs and passwords (to any school system) assigned to them.
9. Users should change the temporary or issued password at the first log-on. They shall change their passwords regularly to prevent break-ins and whenever there is any indication of possible system or password compromise. They are strongly encouraged to activate the Two-Factor Authentication (2FA) feature in their email accounts.
10. Users shall not use the user account for any illegal activities. These include making unauthorised attempts to access any account not belonging to them, hacking into computer systems, spreading computer viruses or sending undesirable materials.

Computer System and Electronic Storage Media

11. Users are responsible for their Learning Devices. In the event of loss or theft of the device, they must file a police report and notify the school.
12. In order to have a positive learning experience, users should ensure that their computers are fully charged before bringing them to school.
13. Users shall protect their systems before connecting to SST's network.
 - (i) An up-to-date anti-virus software is installed and activated;
 - (ii) A personal firewall is installed and activated;
 - (iii) The latest software security patches have been installed.
14. Users shall not place their computers and portable electronic storage media near an external-facing window or public access area where they could be subjected to physical theft.
15. Users shall not leave their computers and portable electronic storage media unattended. If it is not possible, the computer shall be securely locked away when not in use or secured with a cable lock by attaching it to an immovable object.
16. Users are responsible for regularly backing up the data in their computers and portable electronic storage media to prevent data loss.

When Travelling

17. Users shall hand-carry their computer and portable electronic storage when travelling overseas. These shall not be checked in as check-in luggage.
18. When clearing customs, users shall hold onto their computer and electronic storage device until the person in front has gone through the metal detector. They shall continue to keep an eye on them when they go through the X-ray belt and emerge on the other side of the scanner.

Email/Messenger Usage

19. Users shall not transmit libellous, slanderous, defamatory in nature, threatening or abusive messages or any messages that may be reasonably construed as such.

Student Management

20. Users shall not forward messages containing general appeals or warnings like 'virus warnings' and 'request for help' by mass mail or otherwise.
21. Users shall not forge the identity of or impersonate another person in an email.
22. Users shall not knowingly transmit by email/message any harmful or malicious content (e.g. viruses) or any other content or material that may otherwise violate Singapore's civil and criminal laws.
23. Users shall not flood an individual, group or email system with numerous or large emails.

Internet Access, Usage and Social Networking

24. Users shall be discerning when accessing websites. They shall avoid websites of unknown or disreputable origin.
25. Users shall be responsible for all content they upload, post, email, transmit or otherwise make available via the school network.
26. Users shall not upload or download, send or post, enter or publish any content to the Internet that is objectionable or illegal under Singapore Law.
27. Users shall not upload or download, send or post, enter or publish any content to the Internet that is against the public interest, public order, national interest, racial and religious harmony, or which offends good taste or decency or is otherwise indecent, obscene, pornographic or defamatory.
28. Users shall not upload or download, send or post, enter or publish any content to the Internet that is confidential, distasteful or prejudicial to the school's good name.
29. Users shall be mindful of the public nature of the Internet and shall not discuss or disclose confidential and proprietary information of SST or any organisation.
30. Users shall respect staff and students and their privacy rights.
31. Users shall be mindful of the need to protect their privacy.

Network Connection

32. Users shall not install and operate their wireless Access Points emulating or interrupting the performance of the school's network infrastructure wireless access points.
33. Users shall not attempt to monitor another user's data communications nor access, read, copy, change or delete another person's files or software without authorisation.
34. Users shall not install or use diagnostic and/or vulnerability scanning tools on SST's network under any circumstances, as such tools may be used to compromise the security of the network.
35. Users shall not indiscriminately issue search instructions and download data manually or via automated intelligent agents that may potentially consume large amounts of network/Internet bandwidth and ICT resources, which may degrade the network performance.
36. In the event that the situation poses an immediate security threat to the ICT resources or other external systems, SST may disconnect the user's computer or ICT equipment from the school's network and/or disable the user account for further pending actions and notify the user accordingly.

Student Management

Use of AI tools and AI-enabled Platforms

37. Users must ensure that they meet the minimum age requirement specified in each AI tool's age restrictions before using it.
38. Users shall only use AI to support their learning and will follow the school rules and teachers' instructions on when and how to use AI on assignments.
39. Users shall use AI tools responsibly and will not use AI in a way that could harm themselves or others.
40. Users shall not share personal or confidential information with an AI tool.
41. Users shall review work produced by an AI tool for mistakes when using such tools and shall be responsible for any errors found in any work they submit.
42. Users shall be honest about when they use AI to help with assignments, homework and performance tasks, both graded and ungraded, and will not turn in work that is fully created by an AI as their own. Users shall cite the AI tools they have used in their work, using a suitable format where required.
43. Users shall check with their teachers when unsure about what is acceptable regarding the use of AI.

Digital Wellbeing and Balance

44. Users are reminded to balance screentime with other activities, including physical exercise and face-to-face social interactions.
45. Users should avoid excessive use of their devices outside learning hours.
46. Users should take regular breaks to rest their eyes and mind.
47. Under the Ministry of Health's Grow Well SG initiative, users are advised to have their computers and mobile devices' screen time configured to be limited from 10:30 pm to 6:30 am.
48. Users shall keep their smartphones & smartwatches on silent and in their bags during school hours unless explicit permission is given.

Failure to comply with the above Acceptable Use Policy and guidelines may result in appropriate interventions, including counselling, suspension, or revocation of the user account. In serious cases, students may also be subject to school disciplinary action and/or legal consequences where the misuse involves illegal activities.

Advisory

Students are to exercise personal and social responsibility in using all electronic devices. These include ensuring that their learning devices are fully charged before bringing them to school, keeping their electronic devices in the locker when not in use, and not leaving them unattended at all times.

Students are not to use smartphones and/or smartwatches during lessons unless explicit permission is given by the teacher.

Technology Break

Students are not allowed to use electronic devices during breaks to:

Student Management

- Protect Eye Health: Reduce screen time and minimise digital eye strain, fatigue, and potential long-term vision issues.
- Encourage Face-to-Face Interaction: Foster stronger social connections by promoting direct communication and teamwork among peers.
- Support Mental Well-being: Provide students with a break from digital distractions, reducing stress and improving focus.
- Promote Active Engagement: Encourage movement, outdoor activities, and participation in non-screen-based leisure during breaks.
- Develop Healthy Tech Habits: Instill a balanced approach to technology use by setting boundaries and promoting mindful screen habits.

Use of Smartphones and Smartwatches

Smartphones and smartwatches are allowed in school but must not be used during school hours. They should be kept on silent mode and placed in students' bags once they reach the morning assembly venue or at the start of the morning assembly.

Smartphones and smartwatches may only be used after dismissal or during lunch time (no gaming allowed) or when a teacher gives explicit permission for learning or in an emergency.

Students who do not follow this policy may have their smartphones or smartwatches temporarily confiscated, and further disciplinary consequences will be meted for recalcitrant misuse.

Media Recording

No unauthorised audio, image or video recordings or use of them are permitted in any form unless explicit permission has been sought and given. These include but are not limited to, capturing images of teachers or peers, video recordings of personal events within the school premises, and other similar contexts.

Online Lesson / Meeting Norms of SST Students

Students are expected to demonstrate the 4Rs during online lessons and meetings.

"I will demonstrate the 4Rs by communicating respectfully, taking responsibility for my actions, and strengthening positive relationships during the session."

Profile and Set-Up

Students are expected to prepare themselves and their devices before the online lesson or meeting. Students should:

1. Use a profile name that reflects their name and class, e.g. Timothy Tan S1-03, to show Respect and allow teachers to identify them clearly.
2. Log in 10 minutes early to demonstrate Responsibility and readiness to learn.
3. Use an earpiece or headphones whenever possible to ensure audio clarity and minimise background noise.
4. Position the webcam at eye level and ensure that their full face is clearly visible. This supports positive Relationships and engagement during lessons.

Student Management

During the Session

Students are expected to stay engaged and participate appropriately during the session. Students should:

1. Keep their webcam on to stay connected and engaged with the learning community.
2. Dress in school attire and face the camera to show Respect for the session and the people present.
3. Keep their microphone muted unless invited to speak.
4. Speak individually when invited, so that communication remains clear and respectful.

Asking Questions

Students are encouraged to ask questions respectfully and at appropriate times. Students should:

1. Introduce themselves with their camera on to strengthen Relationships and support clear communication.
2. Use the hand-raise function or unmute themselves only when invited by the teacher or presenter.
3. Allow one person to speak at a time.
4. Thank the teacher or presenter after asking a question or receiving a response, as a sign of Respect.

Conduct and Safety

Students are expected to uphold SST's expectations for online conduct and safety. Students should:

1. Practise the 4Rs: Respect, Responsibility, Relationships and Reflection.
2. Observe Cyber Wellness and the Acceptable Use Policy (AUP) at all times.
3. Reflect on how their words, actions and participation contribute to a positive online learning environment.
4. Not record any online session, take screenshots or share session content without permission, in order to respect the privacy and safety of others.

Student Management

1.2.6 Safety and Security

Safety-Security

1. The school campus is open from 6:30 a.m. to 7:00 p.m. After 6:30 p.m., students should be in designated places if they are waiting for their parents to pick them up.
2. Students are not allowed to bring guests to the school campus without prior permission from the school. All visitors to the school must register at the security guard post upon entry.
3. Students must move indoors immediately when the lightning alert is activated.
4. All students are not allowed to have in their possession any weapon. They are also not allowed to bring any weapon-like item which is used or intended to be used to cause harm to others. Possession of weapon(s) is a serious and reportable offence to the police.

Security of Personal Belongings

5. Students must be responsible and safe keep their personal belongings at all times. They must not leave their personal belongings unattended.

Use of Lockers

6. Students are responsible for the lockers assigned to them and are required to purchase their own locks. At the end of each semester, all lockers must be cleared and cleaned.
7. Lockers are the property of the school and, as such, may be subjected to search by the school authorities at any time. Permission to use the locker may be terminated when a student does not comply with the conditions of the use.

Lost, Stolen or Found Items

8. Items lost and found by students must be turned in at the General Office immediately. Students can check [here](#) for the lost and found items turned in.

Responsibility and Care for School Facilities and Property

9. Students must be responsible for using all school facilities, including classrooms, science laboratories, workshops and all other special rooms. Appropriate attire and footwear for the facility must be worn at all times. Damage or loss of school facilities, property, or equipment, whether intentional or unintentional, may lead to the student being responsible for covering repair or replacement costs and facing appropriate disciplinary consequences.
10. All food and drinks must be consumed in the canteen/ cafeteria during the respective breaks or before and after school hours, except during the snack break and special occasions supervised by staff. Students must act responsibly and clean up after eating.

Student Management

11. During the designated operating hours of the canteen and café, students can only purchase food and beverages solely from these designated facilities.
12. Students who commute to school by bicycle must securely lock their bicycles in the designated parking area upon arrival.
 - Additionally, students must dismount and push their bicycles within the school compound, as riding within the school compound is not allowed for safety reasons.
 - The use of kick-scooters and skateboards is strictly prohibited.

Guidelines for Unstructured Physical Activities

13. To ensure a safe and secure environment for all students, the following guidelines must be observed when engaging in unstructured **physical activities** on school premises:

During Term Time

- All unstructured physical activities must end by **6:00 p.m.**
- **Sports CCA students are not permitted** to engage in unstructured physical activities after their CCA sessions.

During School Holidays

- All unstructured physical activities must end by **5:00 p.m.**
- Students may only use **Level 1 venues**, including those at **Block D**.
- Students must return to school **in groups of at least two persons** if they intend to engage in unstructured physical activities.
- Upon arrival and before leaving the school, students must **report to the guard post** for registration.

14. All students are reminded to act responsibly, respect school facilities and comply with safety protocols. These guidelines are in place to mitigate risks and ensure a safe and positive environment for unstructured physical activities.

Use of School's Name & Logo

Students must secure prior approval from the Communications and Engagement Department through their teachers in the following instances:

15. When using the school's name, logo, or any related representations in communications or branding materials—including posters, collaterals, apparel, stationery, and digital or social media platforms such as blogs, websites, Twitter, Facebook, and Instagram.
16. Prior to speaking with the media or taking part in filming projects that have not been officially designated by the school.

1.3 Anti-Bullying Policy

Our Commitment

At School of Science and Technology, Singapore (SST), we believe every student deserves to feel safe, respected, supported and empowered in their learning journey. We are committed to a caring and enabling school environment where students can flourish, build positive peer relationships, and develop strong character.

Our approach is principles-led and aligned to SST's values and Internalised Habits of 4Rs – Respect, Responsibility, Relationship and Reflection. We teach students to practise kindness, empathy and appropriate boundaries, while taking hurtful behaviour seriously. We work together as a school community—staff, students and parents—to ensure everyone feels they belong.

What is Bullying?

Bullying involves persistent and intentional actions that hurt another person, while other hurtful behaviours include one-off, insensitive comments and physical fights. This is different from conflict or disagreement, which may happen occasionally and can be addressed through guidance and relationship repair.

Bullying and hurtful behaviours may take the following forms:

- **Verbal:** name-calling, insults, threats, spreading rumours
- **Social:** deliberate exclusion, encouraging others to ignore or isolate someone
- **Physical:** pushing, hitting, intimidation, damaging someone's belongings
- **Cyber:** using digital platforms (e.g., messaging, social media, online spaces) to hurt, embarrass or harass someone repeatedly

The School's Firm Stance Against Hurtful Behaviours

SST takes a firm stance against all forms of hurtful behaviour, including one-off insensitive comments, harassment, bullying and physical violence. This stance guides our school in managing different forms of hurtful behaviours.

We recognise that students may have disagreements or say things they do not mean. We help students understand the difference between occasional conflicts (which are normal) and persistent bullying behaviour, addressing each situation with care and appropriate support.

How We Prevent Incidents

SST prevents bullying through a whole-school approach:

- Take a firm stance against hurtful behaviours and bullying
- Foster a caring and enabling school environment, with positive teacher-student relationships and strong peer support structures with trained student leaders
- Conduct Character & Citizenship Education lessons on empathy, conflict management, resilience and cyber wellness
- Have regular communications with staff and students

How to Report Concerns

We want parents and students to feel comfortable coming to us with any concerns. You can reach out to us in several ways:

- Direct reporting to any staff member

Student Management

- Online confidential reporting form
- Parent contact with teachers/school leaders

How We Respond

SST's response may include:

- Immediate physical and psychological safety measures for all students involved
- Prompt investigation and timely updates, subject to case complexity
- Consequences, including disciplinary actions, conduct grade adjustments, learning prosocial skills and reconciliation of relationships
- Support plans for affected students, including the student(s) harmed and the student(s) who caused harm
- Restorative support including school counselling, external referrals and community resources
- Partnership with parents throughout the process, including informing parents at the earliest opportunity

How Parents Can Support

Parents can support by:

- Talking regularly with your child about school experiences and friendships
- Teaching respectful behaviour and reinforcing healthy digital habits at home
- Monitoring your child's online and offline interactions and activities
- Sharing concerns promptly with your child's Form Teacher or Year Head
- Working collaboratively with the school on agreed interventions
- Modelling positive behaviour in your own interactions, such as being calm and respectful in communications
- Using teachable moments in daily interactions to explain why certain conduct is inappropriate

Get in Touch

We are here to listen and help. If you would like to bring an incident to our attention, you can reach out to us via any of the following methods:

- Inform Form Teacher, Discipline Master, Year Head or School Leaders
- Call: 6571 7200
- Email: contactus@sst.edu.sg
- [Non-urgent cases only]: [Online reporting form](#)

We review this policy regularly to make sure it continues to serve our school community well. Together, as a school community, we shape our students' character, strengthen relationships, and build caring communities.

Student Management

1.4 Levels of Non-Compliance

	Examples of Non-Compliance	Level of Non-Compliance	Required Intervention	Other Consequences to be meted out as appropriate
Level 1	Attendance <ul style="list-style-type: none"> ● Latecoming ● Skipping classes Inappropriate Behaviours <ul style="list-style-type: none"> ● Insensitive acts/remarks ● Playful/ uncooperative behaviours ● Online misconduct ● Inappropriate use of learning device ● Using vulgar/abusive language or gestures Damage to property or resources <ul style="list-style-type: none"> ● Negligent Damage of Property Others <ul style="list-style-type: none"> ● Not doing homework/ assignments ● Improper attire/ grooming ● Modification of school uniform ● Other minor offences 	1st offence	Verbal warning to student by teacher	<ul style="list-style-type: none"> ● Reflection ● Detention ● Community Service ● Corrective Service ● Compensation ● Conduct Grade adjustment (where relevant)
		2nd offence	Warning letter to the student (Acknowledgement by parents) and a phone call by the Form teacher	<ul style="list-style-type: none"> ● Reflection ● Detention ● Community Service ● Corrective Service ● Compensation ● Ineligibility for Scholarships/ Awards, Leadership Appointments, Overseas Trips, School Team Representation ● Conduct Grade adjustment
		Subsequent offence	Face-to-face conference with parents Behavioural Contract (if needed)	
Level 2	Four or more Level 1 non-compliance Attendance <ul style="list-style-type: none"> ● Leaving school grounds without permission ● Truancy Defiant Behaviours	1st offence	<ul style="list-style-type: none"> ● At least 1-day in-school suspension AND/OR <ul style="list-style-type: none"> ● 1 stroke of the cane (for boys only, with aggravating factors) AND	<ul style="list-style-type: none"> ● Notice of Disciplinary Consequences ● Behavioural Contract (if needed) ● Reflection ● Community Service ● Corrective Service ● Compensation

Student Management

	Examples of Non-Compliance	Level of Non-Compliance	Required Intervention	Other Consequences to be meted out as appropriate
	<ul style="list-style-type: none"> ● Open defiance/ rudeness <p>Dishonest Behaviours</p> <ul style="list-style-type: none"> ● Academic misconduct/ assessment* (Includes, but is not limited to, cheating, plagiarism, and unauthorised alteration of marks or answers) ● Forgery ● Scams and frauds ● Theft <p>Hurtful Behaviors</p> <ul style="list-style-type: none"> ● Bullying (cyber, physical, social, verbal) <p>Substance Abuse</p> <ul style="list-style-type: none"> ● Alcohol ● Inhalant ● Smoking/ Vaping <p>Damage/ Infringement to Property and Resources</p> <ul style="list-style-type: none"> ● Breach of AUP for ICT resources ● Trespassing and unauthorised access ● Vandalism <p>Sexual misconduct</p> <ul style="list-style-type: none"> ● Pornography <p>Others</p> <ul style="list-style-type: none"> ● Inappropriate/Disruptive behaviour ● Breach of Safety ● Possession of weapon or weapon-like item 		<ul style="list-style-type: none"> ● conduct grade adjustment (no better than 'Fair') 	<ul style="list-style-type: none"> ● Ineligibility for Scholarships/ Awards, Leadership Appointments, Overseas Trips, School Team Representation ● Input in MOE School Offence Module ● *Refer to 6.3.6
2nd offence	<ul style="list-style-type: none"> ● At least 3 days of school suspension <p>AND/OR</p> <ul style="list-style-type: none"> ● Up to 2 strokes of the cane (for boys only) <p>AND</p> <ul style="list-style-type: none"> ● conduct grade adjustment (no better than 'Fair') 			
Subsequent offense	<ul style="list-style-type: none"> ● At least 5 days of home suspension <p>AND/OR</p> <ul style="list-style-type: none"> ● Up to 2 strokes of the cane (for boys only) <p>AND</p> <ul style="list-style-type: none"> ● conduct grade adjustment ('Poor') 			

Student Management

	Examples of Non-Compliance	Level of Non-Compliance	Required Intervention	Other Consequences to be meted out as appropriate
	<ul style="list-style-type: none"> • Gambling • Any other serious offence that are a breach of law 			
Level 3	<p>Four or more Level 2 non-compliance</p> <p>Hurtful Behaviors</p> <ul style="list-style-type: none"> • Assault/ fighting • Gangsterism • Severe bullying <p>Substance Abuse</p> <ul style="list-style-type: none"> • Drugs • Vaping (with etomidate) <p>Damage/ Infringement to Property and Resources</p> <ul style="list-style-type: none"> • Arson • Vandalism <p>Sexual misconduct</p> <ul style="list-style-type: none"> • Sexual Harassment • Sexual Exploitation • Sexual Abuse/ Assault • Other Forms of Sexual Misconduct <p>Others</p> <ul style="list-style-type: none"> • Other illegal/criminal offences under S424 or offences which result in grievous hurt. 	1st offence	<ul style="list-style-type: none"> • 3 days of home suspension <p>AND/OR</p> <ul style="list-style-type: none"> • Up to 2 strokes of the cane (for boys only) <p>AND</p> <ul style="list-style-type: none"> • conduct grade adjustment (no better than 'Fair') 	<ul style="list-style-type: none"> • Notice of Disciplinary Consequences • Behavioural Contract (if needed) • Reflection • Community Service • Corrective Service • Compensation • Ineligibility for Scholarships/ Awards, Leadership Appointments, Overseas Trips, School Team Representation • Input in MOE School Offence Module
		2nd offence	<ul style="list-style-type: none"> • 5 days of home suspension <p>AND/OR</p> <ul style="list-style-type: none"> • Up to 2 strokes of the cane (for boys only) <p>AND</p> <ul style="list-style-type: none"> • conduct grade adjustment ('Poor') 	
		Subsequent offence	<ul style="list-style-type: none"> • Up to 14 days home suspension <p>AND/OR</p> <ul style="list-style-type: none"> • Up to 3 strokes of the cane (for boys only) <p>AND</p>	

Student Management

	Examples of Non-Compliance	Level of Non-Compliance	Required Intervention	Other Consequences to be meted out as appropriate
			<ul style="list-style-type: none">• conduct grade adjustment ('Poor')	

Student Management

1.5 Guidelines for Unstructured Physical Activities

To ensure a safe and secure environment for all students, the following guidelines must be observed when engaging in unstructured **physical activities** on school premises:

During Term Time

- All unstructured physical activities must end by **6:00 p.m.**
- **Sports CCA students are not permitted** to engage in unstructured physical activities after their CCA sessions.

During School Holidays

- All unstructured physical activities must end by **5:00 p.m.**
- Students may only use **Level 1 venues**, including those at **Block D**.
- Students must return to school **in groups of at least two persons** if they intend to engage in unstructured physical activities.
- Upon arrival and before leaving the school, students must **report to the guard post** for registration.

All students are reminded to act responsibly, respect school facilities and comply with safety protocols. These guidelines are in place to mitigate risks and ensure a safe and positive environment for unstructured physical activities.

School of Science and Technology, Singapore